

**MEETING OF THE BOLOGNA FOLLOW-UP GROUP  
LISBON, 2-3 OCTOBER 2007****Draft Annotated Agenda****Day one**

- 14.00-14.05 **Welcome and introduction to the meeting**
- 14.05-14.10 **1. Adoption of the agenda**  
Documents: BFUG (PT) 12\_1a [draft agenda]  
BFUG (PT) 12\_1b [draft annotated agenda]  
**Proposed action:** Adopt the agenda.
- 14.10-14.15 **2. Minutes of the last BFUG and Board meetings**  
Documents: BFUG (PT) 12\_2a [BFUG 11 minutes]  
BFUG (PT) 12\_2b [Board 15 minutes]  
**Proposed action:** Approve the minutes of the last BFUG and take note of the minutes of the Board.
- 14.15-14.20 **3. Information by the Portuguese Presidency**  
**Proposed action:** Take note of the information.
- 14.20-14.30 **4. Information by the Bologna Secretariat**  
Document: BFUG (PT) 12\_4 [ToR Secretariat]  
**Proposed action:** Take note of the information provided by the Secretariat and approve the updated document on the role of the Bologna Secretariat (terms of reference 2007-2009).
- 14.30-14.45 **5. Reflections after the London ministerial conference**  
**Proposed action:** The UK will be invited to offer some reflections of their experience of hosting the London conference. To save the maximum amount of time for the discussion of the work programme, BFUG members will be invited to offer their further views informing the initial planning for the 2009 ministerial conference by e-mail.
- 14.45-18.00 **6. Work programme 2007-2009**  
Documents: BFUG (PT) 12\_6a [draft work programme]  
BFUG (PT) 12\_6b [proposed seminars and WGs]
- 6.1 General issues**  
Documents: BFUG (PT) 12\_6.1a [criteria for Bologna seminars]  
BFUG (PT) 12\_6.1b [WG terms of reference]  
**Proposed action:**
- Agree on the integrated approach to the Bologna work programme based on the principles of coordination between different action lines and of geographical balance.
  - Agree on a timing allowing sufficient spreading of the different actions and seminars across the entire period from October 2007 to January 2009. Agree on a reporting schedule for the different working groups where draft conclusions will be available by 15 January 2009.

- Take note of the updated document on Bologna seminars (criteria for inclusion in the Bologna work programme and guidelines for reporting) and the template of the terms of reference for Bologna working groups.

## 6.2 Mobility

Document: BFUG (PT) 12\_6.2 [EI and ESU mobility campaign]

**Proposed action:** Agree on inclusion in the work programme of:

- Mobility coordination group (chair to be decided among the interested parties)
- Mobility campaign animated by EI and ESU
- Bologna seminars on different aspects of mobility
- Network on portability of grants and loans

Take note of the liaison with the action lines of data collection, stocktaking, social dimension and global dimension.

## 6.3 Global dimension

Document: BFUG (PT) 12\_6.3 [ToR European Higher Education in a global setting]

**Proposed action:** Agree on the inclusion in the work programme of:

- Working group "European Higher Education in a Global Setting" chaired by Austria and approve its terms of reference, including the cooperation with EC, CoE, ENIC-NARIC and UNESCO.
- Bologna seminar on "Transnational education and the UNESCO/OECD Guidelines for quality provision in cross-border higher education" organised by ENQA in cooperation with UNESCO
- Activities of the network of Bologna promoters
- Cooperation between Bologna Secretariat and the working group in developing the Bologna website for the purpose of addressing a global public

Take note of the liaison with the action lines of mobility, stocktaking and quality assurance (guidelines)

15.45-16.15

## Coffee break

## 6.4 Data collection

**Proposed action:** Agree on the inclusion in the work programme of:

- steering group on data collection

Take note of the liaison with the action lines of stocktaking, mobility, social dimension and employability.

## 6.5 Stocktaking

Document: BFUG (PT) 12\_6.5 [ToR stocktaking]

**Proposed action:** Agree on the inclusion in the work programme of:

- stocktaking working group chaired by Latvia and approve its terms of reference

Take note of the fact that the stocktaking needs input from all other follow-up activities, including the work on data collection.

## 6.6 Beyond 2010

**Proposed action:** Agree on the inclusion in the work programme of:

- an open consultation process of the BFUG *as a whole* in preparing the report for the Ministerial meeting of 2009, including consultation of experts and stakeholders, seminars, electronic consultation and structured BFUG discussions prepared by the Bologna Board.
- Political orientation by the BFUG on the terms of reference of the independent assessment

## Day two

9.00-12.30

### 6. Work programme 2007-2009 (continued)

Documents: BFUG (PT) 12\_6a [draft work programme]  
BFUG (PT) 12\_6b [proposed seminars and WGs]

#### 6.7 Degree structure

**Proposed action:** Agree on the inclusion in the work programme of:

- Bologna seminars on common understanding of learning outcomes and on ECTS
- Consultation on updating of ECTS key features

Take note of the liaison with the action lines on qualifications frameworks, lifelong learning and stocktaking.

#### 6.8 Employability

Document: BFUG (PT) 12\_6.8 [ToR employability]

**Proposed action:** Agree on the inclusion in the work programme of:

- employability working group chaired by UK and approve its terms of reference.
- possible Bologna seminars

Take note of the liaison with the action lines of lifelong learning, degree structure and qualifications framework, stocktaking and data collection.

#### 6.9 Recognition

**Proposed action:** Agree on the inclusion in the work programme of:

- activities of the ENIC-NARIC working party according to the mandate of the London Ministerial conference

#### 6.10 Qualifications framework

Document: BFUG (PT) 12\_6.10 [ToR qualifications framework]

**Proposed action:** Agree on the inclusion in the work programme of:

- the overall work programme proposed by the Council of Europe, including European and regional conferences, and decide on the establishment of a coordination group.

Take note of the liaison with the action lines of recognition, the use of agreed transparency tools (ECTS, diploma supplement), quality assurance and stocktaking.

#### 6.11 Lifelong learning

**Proposed action:** Agree on the inclusion in the work programme of:

- LLL coordination group (chair to be decided among the interested parties)
- Bologna seminars dealing with various aspects of LLL

Take note of the liaison with the action lines of recognition, qualifications framework, employability and stocktaking.

10.45-11.15

### Coffee break

#### 6.12 Quality assurance

**Proposed action:** Agree on the inclusion in the work programme of:

- Activities of E4 group in the establishment of the Register
- European QA Fora

#### 6.13 Third cycle

**Proposed action:**

Agree on the inclusion in the work programme of:

- Bologna seminar on doctoral candidates

#### **6.14 Social dimension**

**Proposed action:** Agree on the inclusion in the work programme of:

- Advisory group (chair to be decided among interested parties)
- Bologna seminar on social dimension and data collection

#### **6.15 Conclusion**

**Proposed action:** Agree the Bologna work programme for 2007-2009

12.30-14.00	<b>Lunch</b>
14.00-14.45	<b>6. Work programme 2007-2009 continued if necessary</b> Documents: BFUG (PT) 12_6a [draft work programme] BFUG (PT) 12_6b [proposed seminars and WGs] <b>Proposed action:</b> Agree the Bologna work programme for 2007-2009
14.45-15.15	<b>7. Consultation on updating ECTS Key Features</b> Document: BFUG (PT) 12_7 [ECTS Key Features] <b>Proposed action:</b> First discussion among the BFUG members advising the EC on the updating of the ECTS key features. Further input to be provided by e-mail.
15.15-16.00	<b>8. E4 update on European Register of QA Agencies</b> Document: BFUG (PT) 12_8 [still to follow] <b>Proposed action:</b> Take note of the information and decide on representation of BFUG members in register committee.
16.00-16.05	<b>9. Updates by BFUG members (written contributions)</b> Documents: BFUG (PT) 12_9a [CoE contribution] BFUG (PT) 12_9b [ENQA update] <b>Proposed action:</b> Take note of the information.
16.05-16.20	<b>10. Application by Euroscience to become BFUG partner</b> Documents: BFUG (PT) 12_10a [Euroscience, cover letter] BFUG (PT) 12_10b [Euroscience, application] BFUG (PT) 12_10c [Euroscience, annex_1] BFUG (PT) 12_10d [Euroscience, annex_2] <b>Proposed action:</b> Take note of the application and decide on how to proceed.
16.20-16.25	<b>11. Date and place of the next BFUG meeting</b> 13-14 March 2008, Ljubljana (close to the airport) <b>Proposed action:</b> Take note of the information provided by the Slovenian delegation.
16.25-16.30	<b>12. Any other business</b>
16.30	<b>Close with coffee</b>